Springboard

Springboard Manufacturing
2691 Mercantile Dr
Rancho Cordova, CA 95742

March 14, 2024

To Whom It May Concern,

In 2023 Springboard decided to merge our Menlo Park, California operations into our Rancho Cordova, California location.

As we transfer production to our Rancho Cordova facility, we thank you for your support and we look forward to providing excellent service out of the Rancho Cordova facility.

Due to the expiring lease in our Menlo facility, machines used to manufacture parts will be decommissioned and will relocate to Rancho Cordova by the end of March. Any new production orders will need to be placed through our Rancho Cordova facility.

Your new purchasing representative in the Rancho facility will be Josie Lopez (jlopez@Springboardmfg.com). Please make sure all future order acknowledgements and PO related questions are sent to her. Your new accounting representative will be Kelly Feally (ap@springboardmfg.com). Please send all invoices and payment queries to her.

Thank you again for your support and understanding.

Regards,

Glen Shrigley
President
Springboard Manufacturing